



St Patrick's Parish School, Cooma Notification of an Excursion

Dear Parents/Guardians,

Title of Excursion and Area of learning	Cooba – (Year 6 Team Building Camp)	
Purpose for the excursion	This camp provides opportunities for students to work together as a team to complete a variety of team building activities and challenges.	
Date/s of excursion	9 - 10 November 2017	
Destination	Cooba Sport and Education Centre, Berridale	
Supervising Teacher/s	Steven Joyce, Mike Introna and Glenyce Moxon	
Time and place of departure	We will depart from the Primary Campus at 9:00am on Thursday 9 November, 2017. Students need to be at school by 8:30am. We will arrive at Cooba at approximately 9:30am.	
Time and place of return	We will depart Cooba at approximately 1:15pm on Friday 10 November, 2017.	
Transportation	Bus	
Cost	The cost of the camp is \$170.00.	Please ensure that all money has been paid to the office by Friday 3 November.
Special requirements or equipment	Students will need to bring recess, lunch and afternoon tea on the first day.	
Permission Notes	Please ensure that all permission/medical/risk/dietary forms are returned to school by Wednesday 18 October (Week 2). Final student numbers are required by Cooba Sport and Education by this date. Payment <u>does not</u> need to be finalised until Friday 3 November, 2017.	
Contact details	If you have any questions about the excursion, please contact Steven Joyce on 6452 1721.	

Yours sincerely

Frances Robertson
Principal

Steven Joyce
K-10 Coordinator

PAYMENT DETAILS

I _____ permit _____
(Name of Parent) (Name of Student) (Homeroom)

to take part in the Year 6 Team Building Camp at Cooba to be held from Thursday 9 to Friday 10 November 2017.

I understand and agree with the activities of and arrangements made for the excursion. During the excursion, I delegate my authority to the supervising staff involved in the excursion. The staff may take necessary disciplinary action, to ensure the safety, wellbeing and successful conduct of the students.

In the event of illness or an accident that requires medical attention, I permit supervising staff to seek necessary medical attention on behalf of my child and I agree to be responsible for any costs incurred through such action. This may include the cost of an ambulance.

Contact Numbers Home: _____ Work: _____ Mobile: _____

PAYMENT DETAILS: I enclose Cash/Cheque payable to St Patrick's Parish School, Cooma, OR please deduct \$170.00 from my Visa/Mastercard No. _____ Expiry: __ / __

Signature: _____

PARENTAL/GUARDIAN CONSENT FORM FOR YEAR 6 CAMP TO COOBA

NAME OF STUDENT: _____

NAME OF PARENT/GUARDIAN: _____

PHONE: Home: _____ Work: _____ Emergency: _____

As a parent/guardian of the child named above, I give permission for _____ to travel by bus and participate in the **Year 6 Camp at Cooba from the 9 - 10 November, 2017**. I agree to delegate my authority to the staff and instructors involved.

Teachers and instructors may take whatever disciplinary action they deem necessary to ensure the safety, wellbeing and successful conduct of the students as a group, or individually in the above mentioned activity.

I also authorise the teachers and instructors to obtain medical assistance which they deem necessary should an accident occur, and agree to pay all medical expenses incurred on behalf of the above student. I further authorise qualified medical practitioners to administer anaesthetic if such an eventuality arises. If you need to change any medical information, please contact the school office.

Dietary Requirements (medical and cultural only)

Parent's/Guardian's Signature: _____ **Date:** ____ / ____ / 17

Parent's/Guardian's Phone Number: _____ **mobile:** _____

Student Code of Conduct

I _____ as a Year 6 student agree that I:

- will cooperate with students, staff and instructors at Cooba
- will listen carefully and follow all directions given on the camp
- will remember my manners at all times and represent St Patrick's in a positive way
- will learn as much from the excursion as I can, by having an appreciative attitude when I'm involved in any activity
- will understand that any disruptive or unsafe behaviour could result in my parents being called to come and collect me from the excursion
- will have a laugh and enjoy the variety of experiences camp offers

Student Signature: _____



MEDICAL INFORMATION AND CONSENT FORM

This form is intended to be used to assist the school in the case of any medical treatment required or medical emergency. The information contained on this form will be taken on excursions/outings. It is imperative that the school is informed of any update to this information.

Student name:				Class:			
Date of birth:				Sex:		<input type="checkbox"/> M	<input type="checkbox"/> F
Parent/carer:							
Address:							
Contact no's	Business Hours:		After Hours:		Mobile:		
Email Address:							
Other Contact for emergency					Telephone No:		
Name of family doctor					Telephone No:		
Medicare No:		Private Health fund:		Membership No:			

Step 1: Does your child suffer from Diabetes, Asthma, Epilepsy, Anaphylaxis?

- No: Go to Step 2
- Yes: Please indicate the condition and how it is managed by your child

Medical condition:	How managed by your child:
<i>Please attach any action plan or medical alert card with this letter.</i>	

Step 2: Does your child take any medication (including hay fever medication)?

- No: Go to Step 3
- Yes: Please indicate the medication including dosage, when it is taken and how it is taken

Medication and dosage	How and when medication taken
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Step 3: Does your child have any dietary requirements?

- No: Go to Step 4

Yes: Please indicate the requirements

Condition	How managed by child

Step 4: Is there any other information that may hinder your child's participation in a sporting activity, camp or excursion?

No: Go to Step 5

Yes: Please indicate the requirements

Condition	How managed by child

Step 5: Do you authorise the administration of paracetamol, or Nurofen (Ibuprofen), by a staff member if your child has pain or is suffering a headache?

YES

NO

- *I authorise teacher and instructors involved in a sporting activity, excursion or camp to obtain medical assistance they deem necessary should an accident occur.*
- *I authorise the administration of an anaesthetic, by a doctor, in the event of a medical emergency*
- *I also agree to pay all medical expenses incurred on behalf of the above-mentioned student.*

I understand it is my responsibility to inform the school of any change to the information on this form.

Parent/carer signature: _____

Date: _____

This information will be retained confidentially on the school's database.

A new form will be required to be completed at the start of each school year and will remain current for that year, unless we are advised of necessary adjustments by the parent/carer.

WHAT TO BRING - OUTDOOR PURSUIT TRIPS

1) GENERAL ITEMS FOR ALL STUDENTS TO BRING

Essential:

- Linen - 2 sheets (or sleeping bag), pillowslip & bathroom towel - UNLESS STATED
- General Clothing - You need to bring the usual items - underwear, socks, shirts, pants etc. Ensure you have enough sets of clothes for the number of days away - always ensure you have an extra set if one gets wet. The secret to clothes in the mountains - get warm and then stop the wind. Put on warm layers of clothes and then stop the wind with a wind proof jacket.
- Waterproof jacket if forecast is for rain.
- Shoes - comfortable shoes - at least 2 pairs in case one gets wet.
- 2 PLASTIC BAGS - 1 for dirty clothes, 1 for dirty or wet clothes (especially if doing the Assault course)
- Swimmers & Towel - Students will get wet during the Gladiator Course.

Optional

- Favourite CDs - For Karaoke and Dance Night
- \$6.00 - Students have two opportunities each day to buy a treat from the Cooba Café.

2) OUTDOOR PURSUITS GENERALLY

Include the appropriate clothing for the activities being undertaken. It is a good chance they will get dirty. Most clothing is common sense but be **sure to include the following for ALL activities:** -

- Sun Cream - SPF 30+ or 50+ - you can burn very badly in the mountain areas. This is an essential item. It is also suggested that a lip gloss or something similar be taken.
- Warm clothing - layers are best - singlet, shirt, jumper, jacket.
- Good footwear - comfortable sport shoes that are well worn in - new shoes can be a danger.
- Windproof jacket - stopping the wind is essential.
- Hat and/or beanie - depending on the weather, stopping the sun or the heat loss is very important.
- A water bottle that does not leak!

Gladiator Course

Students will get wet & must wear shoes. They need to bring the usual essentials plus:

- Shoes that can get wet
- Clothes that can get wet and a towel and change of dry clothes and shoes.