5 February 2015

YEAR 10 SYDNEY TRIP

Dear Parents and Year 10 students

The purpose of this letter is to bring you up to date with arrangements for the 2015 Year 10 Sydney Excursion. Based on responses, there was overwhelming support from parents and students for the excursion to go ahead. The Sydney Excursion will take place from **Tuesday 2 to Friday 5 June 2015**.

A number of preliminary bookings have already been made and tour options considered. It is anticipated that the cost of the excursion will be in the vicinity of $475.00. The final amount cannot be confirmed until all bookings are finalised and venues have determined their 2015 charges.

In order for bookings to be finalised we now need to know the exact number of students who will be participating and from each of these receive a **$50.00 deposit**. Please note that this payment is **non-refundable** as it covers the cost of coach transport throughout the 4 days and is not an individual tour cost. This deposit is to be paid to the School Office no later than **Friday 6 March**.

The number of participating students will be counted on that day and accommodation and tours advised accordingly.

Detailed information will be passed to students and parents throughout the semester including permission notes, itinerary and medical forms, but at this time it is appropriate to remind students of the behaviour expected of them over coming months to ensure their inclusion in the excursion group. The outstanding success of this Sydney Excursion in the past has been largely due to the cooperation and responsibility of the hundreds of students we have taken to Sydney over a four-day period for many years. We expect this same level of commitment in 2015 and a reliable indicator of this is student behaviour between now and then. All students will be expected to fully support the school rules, to meet their assessment and class obligations and to display behaviour in all school situations that reflects our trust in them during the time ahead.

Payment for the excursion can be made progressively, with the final amount being determined within the next few weeks. The time frame for these payments is as follows:

* **Friday 6 March** $50.00 deposit (non-refundable)
* **Friday 27 March** $150.00 payment
* **Friday 1 May** $150.00 payment
* **Friday 22 May** Final payment (amount to be advised)

Please send each payment in a clearly marked envelope with the student’s name and details on the front. Hand the envelope in at the Office before school on the due date and receipts will be distributed later on that day for cash payments.

Should you have any queries about the Sydney Excursion please do not hesitate to contact Mr Summerville.

Yours sincerely

Frances Robertson
Principal

Stephen Summerville
Organising Teacher
YEAR 10 SYDNEY EXCURSION DEPOSIT

Please place this signed slip and payment of $50.00 in an envelope and return to the Office by Friday 6 March.

Student’s Name ___________________________ Homeroom __

Enclosed please find the amount of $50.00 to secure a place on the Year 10 Sydney Excursion from 2 June to Friday 5 June 2015 (Note this amount is not refundable).

Parent/Carer Signature ___________________________